

# Capital Planning Committee

Budget FY2016

Planning FY2016-FY2020

October 9, 2014

Organizing Meeting and Agenda

# Agenda

1. Minutes
2. Update from Andrew Flanagan on Long Range Plan
3. Review Approved FY 2015 Capital Plan: Status of Projects Underway
4. Near term Department Manager Requests for Cap Plan Changes; and related issues
5. Review FY 2016-2020 Submissions from Departments
6. Draft Cost Estimate Policy: Brian Rehrig and Andrew Flanagan
7. Update on Community Safety Building - Andrew Flanagan
8. Update on IT submission protocols
9. Subcommittee Reports
10. Discussion: Funding the Thompson School
11. Discussion: Recommendation on Disposition of DAV Building
12. Discussion Major Issues Ahead: High School, Minuteman
13. Planning Hearings
14. New Business

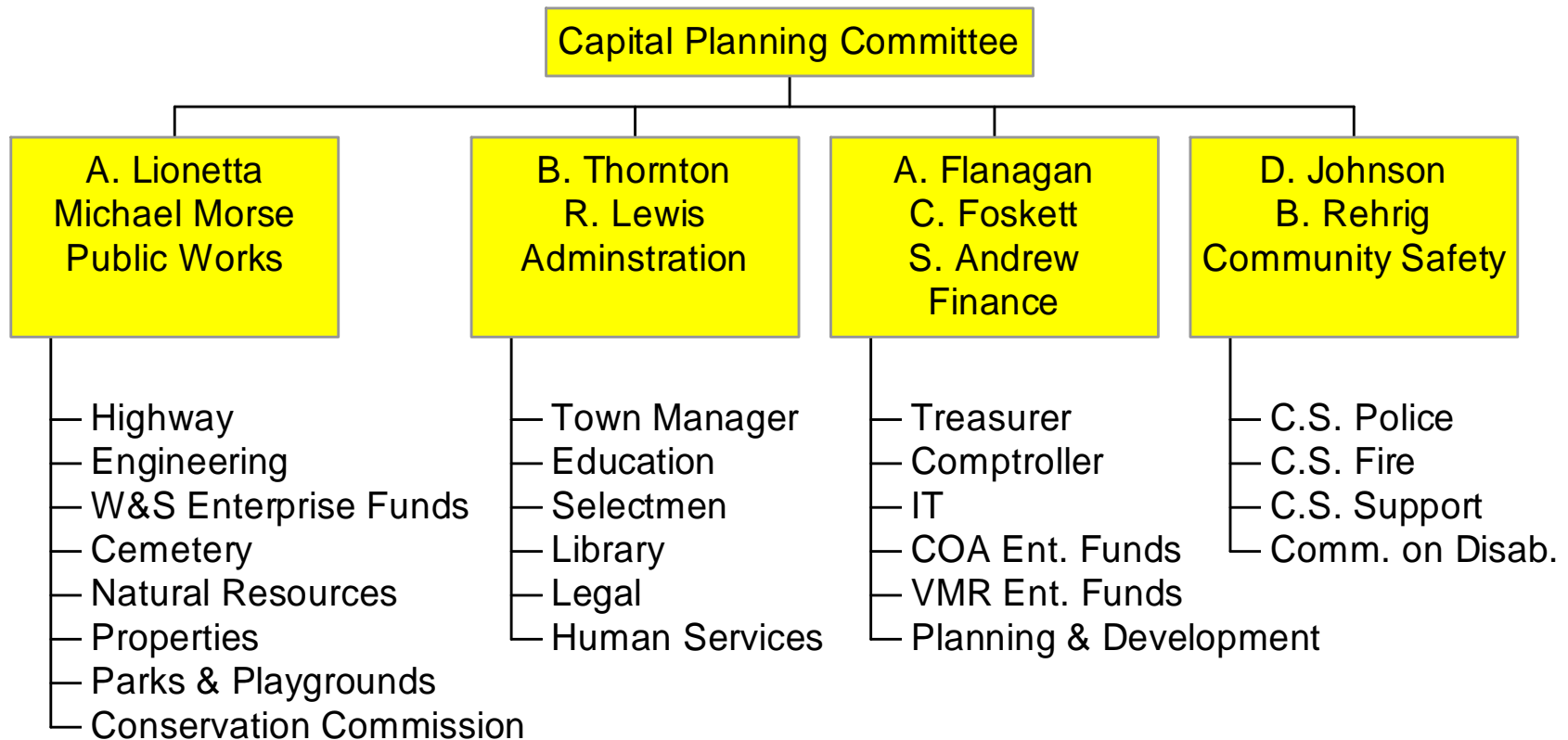
# 2014 - 2015 Committee Membership

- Brian Rehrig – Citizen Appointee, Vice-chair
- Michael Morse – Treasurer Designee
- Diane Johnson - School Department Designee
- Steve Andrew - Citizen Appointee
- Charlie Foskett - Finance Committee Designee, Chair
- Andrew Flanagan - Town Manager Designee
- Anthony Lionetta - Citizen Appointee, Secretary
- Ruth Lewis - Comptroller
- Barbara Thornton - Citizen Appointee

# Proposed Committee Organization

## 2014-2015

### Capital Planning Committee Organization



Note: B. Thornton may attend IT reviews as an observer

# Meeting Schedule

All Meetings at 5:00 PM, Town Hall Annex

11-Sep-14	Review of Requests by Capital Planning Committee
<del>25-Sep-14</del>	<del>Review of Requests by Capital Planning Committee</del>
2-Oct-14	Review of Requests by Capital Planning Committee
9-Oct-14	Review of Requests by Capital Planning Committee
23-Oct-14	Review of Requests by Capital Planning Committee
6-Nov-14	Review of Requests by Capital Planning Committee
20-Nov-14	Review of Requests by Capital Planning Committee
4-Dec-14	Review of Requests by Capital Planning Committee
18-Dec-14	Review of Requests by Capital Planning Committee
8-Jan-15	Review of Requests by Capital Planning Committee
15-Jan-15	Town Manager Submits Capital Budget to the Board of Selectmen & Finance Committee

# IT Submission Protocols

- The Chair recently met with the Town Manager, Deputy Town Manager, CTO, GIS Director (Adam Kurowski) and ITAC Member (Adam Glick) and Eve Margolis
- TM and CTO planning a protocol to streamline IT capital requests to:
  - Reduce duplicates
  - Assure technical viability
- Protocol will call for department to vet items with CTO and ITAC
- CTO to submit requests
- Draft protocol will be sent for review by Capital Planning Committee

# Big Issues to Ponder

- Community Safety Building Program
- Condition of Roads
- Conditions of Sidewalks
- Bonding Program
- Stratton Program
- Arlington High School